

FINANCE DEPARTMENT  
GOVERNMENT OF SIKKIM

OM NO.13/FIN/ADM (File no.177/FIN/ADM/1042/PT-II)

DATED:-24/03/2023

**OFFICE MEMORANDUM**

The Treasury Services (Civil) of SIFMS Ver.2.0 (Pranali) for Treasury, Pay & Accounts Offices is being released parallel with the existing SIFMS. The parallel run of both applications is advised to be done for a short period, kept as testing phase to ascertain its coverage and accuracy. The Treasury, Pay & Accounts Offices, are required to pass the civil transactions in both the applications viz; SIFMS and SIFMS Ver.2.0 (Pranali) (civil) simultaneously, until the stability of SIFMS Ver.2.0 (Pranali) is tested. After that, the usage of civil interface of SIFMS remains closed for further transactions and SIFMS Ver.2.0 (Pranali Treasury services) will replace the Treasury Civil Interface of SIFMS.

For the smooth transition, the following instructions are issued for compliance by all Treasury Pay & Accounts Offices, RCOs, Budget Division and D&DOs.

1. The Budget Division shall pass the Re-appropriation, Surrenders and release of Resources against schemes in both the applications, viz; SIFMS and SIFMS Ver.2.0 (Pranali). The Budget Division shall accept the re-appropriations, surrender and requisition of resources submitted by RCO using (Pranali) RCO services only.
2. The RCOs shall allocate resources to the D&DOs against budget heads as per the releases received from budget divisions using RCO Services of Pranali. They shall also process the re-appropriations, fund transfers, surrenders using RCO Services of Pranali.
3. All D&DOS must prepare bills of all kinds relating to civil transactions using the DDO services of Pranali. The clause 7 and 10 of OM NO .03/FIN/ADM, dated.05/05/2023 stands modified to that extent with effect from 01/04/2023.
4. The Works module of D&DO and Treasury Services are not ready. Therefore, the transactions of Works Divisions cannot be processed fully through Pranali D&DO Services until the works module of DDO and Treasury services are developed and launched. The Nominal Roll is already online and all claims of government employees are regulated by DDO services for the last one year, therefore, the preparation of salaries, wages and other claims of employees under works Divisions shall also be done using Pranali D&DO Services. However, D&DOs are required to segregate the Work payments and Civil payments while generating topsheet in DDO Services and sending it to Pay & Accounts Offices. D&DOs must ensure that civil payments are not mixed with works payments in one topsheet.

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5. The Pay & Accounts Offices (Civil) are required to receive bills prepared using DDO Services of Pranali only and no bills prepared manually shall be entertained from the fiscal year 2023-24. Further, the Treasury, Pay & Accounts Offices shall pass all types of bills pertaining to civil payments in both applications i.e existing SIFMS Ver.2.0 (Pranali) and existing SIFMS until usage of existing SIFMS is stopped. The bills pertaining to works payments to be processed only in the existing SIFMS as done currently, until works interfaces of SIFMS Ver.2.0 (Pranali) are launched.
6. All Treasury Pay & Accounts Offices are required to process the instruments of Receipts and Payments in compilation module of SIFMS Ver.2.0 (Pranali) and SIFMS and generate the Monthly Civil Accounts from both applications simultaneously.
7. The IT Cell of Finance Department shall impart basic training course for immediate usage of Treasury services in the immediate future.
8. Detailed training on all modules released till date shall be imparted within few months depending upon availability of computer labs for hands on training alongwith academic and accounting perspective.
9. The compilation services shall become live within 20<sup>th</sup> April 2023. The State Bank of Sikkim shall integrate online and share the receipt and payment details as per the roadmap of intergration decided with the IT team of Finance Department. All Pay and Accounts Office shall generate monthly accounts (civil) from both the versions of Treasury applications and compare the figures for its accuracy. Any discrepancies, if noticed by any Pay and Accounts Offices relating to accounting, reconciliation etc; must be brought to the notice of the Director (SIFMS) in writing. The verbal communication is discouraged outrightly. Any feedbacks, additions alterations put forward must be supported by standing rules/norms and procedures in force.
10. The reverse integration of PGIPF shall be done for Accounting of Payments made by PGIPF with Treasury Services of SIFMS Ver.2.0(Pranali). The forward integration with PGIPF for posting of GPF, GIS, CPF subscriptions and withdrawals shall be done once the SIFMS Ver 2.0 replaces the existing SIFMS.
11. Non-compliance of above instructions by any offices and any lapses thereof, will be viewed seriously and appropriate action shall be taken against the concerned.

  
(V.B.Pathak)

Chief Secretary  
Government of Sikkim